**MO Balance of State Continuum of Care**

**Board Minutes: Thursday, May 28, 2020**

**Meeting start time: 11:00 AM**

The meeting was called to order at 11:05 by Chair Sander. Roll call was done by Secretary Marsha Keene-Frye. Katie Burnham Wilkins, Angella Holt, Becky Poitras, and Terry Sanders were absent.

Kirchhoff made motion to approve the agenda with the addition of item G. Stickel seconded the motion. All voted in favor. Motion carries.

There was discussion that there was an open Board Seat and Region Lead for Region 6 and an open Region Lead in Region 10.

Chair Sander asked if there were any corrections or additions to the April 23, 2020 Minutes? Gosnell made motion to approve minutes with Smith making the second. All voted in favor and the motion carried.

Chair Sander opened discussion about the CoC Membership Meeting which is normally held in June in person. There was discussion about how to conduct the meeting while not being in person. Everyone agreed to have a go to webinar. Wilson asked to be able to look into webinar options more. Most people seemed in favor of zoom meeting. An appropriate time frame was discussed. Stickel suggested the option of a prerecorded webinar with training to meet NOFA requirement. Kemna suggested we should decide what we want to train on so we can know more about dates and times trainer will be available. Smith suggested material from HUD regarding CoVId. He proposed we do two to three hours and that a four hour meeting was too long. Chair Sander suggested training regarding racial and ethnic inequities. Kemna gave information about a recent training she attended that was very good. Stickel said she thought it was a very good idea to look at where we were low on last NOFA. Chair Sander suggested doing CoVid training during membership. Thursday July 16th was discussed as the date for membership meeting, 2020 from 10:00 a.m. to 12:00 p.m. Chair Sander asked if everyone was good with that day? Wilson said she would be out that day. Allen made a motion to approve July 16. Meyer seconded. All voted in favor and motion carried.

Gosnell made a motion to Ratify Addendum to the CA RFP. Smith seconded and all voted in favor. Motion carried.

Chair Sander asked for a CoVid check in and updates. Kirchhoff asked about Cares Act ESG. MHDC is hoping to push out RFP next week. Chair Sander said to reach out to your community action agency because they have received funds. Look on MHDC website to see who got what. Hollis said additional EFSP dollars were issued so people need to check with their county about these funds.

Changes in Picklist were discussed. – Implementation for ICA includes all 6 CoC’s agreeing in policy and procedure book that anything that is changed in the system will be seen by all CoC ‘s. This needs to be approved by the board. HUD has dropped standards for coordinated entry. We do not have to implement them right now. In St. Louis they have to implement them on April 13th. CE committee talked about adding assessment location field. Does BoS Board approve the change in the system? Gray recommended to approve it. Chair Sander asked for clarification. They are asking for us to approve the Pick List for the assessment location field which would be identified as that COC? Kemna asked Gray if she saw any need for it to be broken down by region. Gray said it could be added for balance itself.

Stickel made the motion to add the CoC as an option for the assessment location. Kemna seconded with all voting in favor. Motion carries.

Boone County Unsheltered Count was discussed. Gray said as interim CA they worked with PIT Count subcommittee. They then sent out unsheltered 2020 PIT count to the board. It hasn’t been released to anyone other than the board. Board would have opportunity to review data along with PIT subcommittee. Hollis, Gray, and Kaitlyn with ICA got together to discuss concerns. They reviewed data and thought there was may be one duplication. They did notice one individual submitted 48 of 96 surveys received. There was an increase of about 50 from last year to this year. Gray contacted individual to determine how she did her point in time count. She stated that her and along with her team went through lists and any client that was not entered though project homeless connect they entered as unsheltered without verifying data. It is Gray’s belief that this was done incorrectly. There is no direction in the charter of how to handle this. Kaitlyn and Gray reported that they spent hours to try to understand the data. Kirchhoff and Hollis initially brought up the issue. Gray does not believe the Boone County count is correct. Hollis says they need to be thrown out and he frowns on observation too. Stickel said she agrees with Hollis. Kemna agrees they should be thrown out. Hollis made motion to throw out Boone County incorrect counts not collected through proper methodology. Stickel seconded the motion. All voted in favor, and motion carries.

ICA gave the CA/HMIS Lead Report and Updates. The board was given a PIT and HIC shelter count update. Krystal has completed all of the validation to make sure everything is correct. She will start entering into HDX. Gray will start sending preliminary numbers next week. It was reported that the validation process this year was a lot more thorough.

Chair Sander asked if there were any NOFA updates on the ICA side? Julie is working on new language on the MOU so they can do subcontracting if the NOFA drops.

Break from 12:00 pm – 12:30 pm. Meeting will resume at 12:30 pm with a presentation by Home Base.

Home Base gave a training about COC becoming a non-profit.

Secretary Keene-Frye conducted Roll Call – Everyone was back on except Gosnell who joined a few minutes later.

Gosnell said she has a call in to Gray about when we can do our PIT count. Gray said it is always the last Wednesday in January unless 5 Wednesdays. So that would be January 27, 2021.

Region 10 had had a resignation of CE lead. Pettis Co. Community Partnership has agreed to serve. CE committee is working with board member for Region 6 Region Lead and Region 6 board member.

On June 3rd the CE committee will be reviewing new CE intake tools. These will be brought to June board meeting.

Allen reported on the Youth Subcommittee. The first meeting was May 19th. The subcommittee will meet 3rd Tuesday of every month. Allen made data request for next meeting.

Chair Sander thanked everyone for their participation.

Motion to adjourn meeting was made by Hollis at 1:47 p.m. Gosnell seconded the motion. All voted in favor, motion carries.